

## Committee Meeting Minutes 12/8/2016

Present: Jane Bolles, Kitty Stalsburg, Mac Mummert , Jackie Kangley, Laura Moya, Laurie LaTerza, Megan Ellis, Patti Coyle, and Amy Tripson

The committee welcomed new trustee Laurie LaTerza to the committee. Kate McCormick, educational consultant, was unable to make the meeting. Kate will be ending her employment with High Hopes sometime in January to take on motherhood. She has been working on improving the connection between our local schools and High Hopes. She has also been very helpful with Data Management. Megan will transition into her role. Megan introduced Amy Tripson as the new Volunteer Coordinator.

The committee reviewed the 2016-2017 Participant Satisfactory Survey. The survey results are very positive. 53 out of 450 participants took the survey. The survey will be offered again in the spring. Staff can compare data at that time. Specific information will be given directly to the instructor, which will be very beneficial. The survey results is available to review on our website.

The Committee reviewed the Program Menu of Services document. The categories are; Mounted Activities, Unmounted Activities, Special Programs, and Training & Education. The staff has had the opportunity to experience new pilot programs, which have been beneficial in many ways. Now it is time to simplify the menu of programs to something that is sustainable. At the same time we would want to leave a window in the budget open for creative programming in the future. This document will be available at the January Board Meeting for all Trustees to review and ask questions.

In 2017 the committee would like to reach out to other trustees and ask them to think of people they may know who might have a connection to nearby schools or agencies to assist with potential funding ideas. The committee will meet in 2017 to discuss how we can support the Program Staff throughout the year.

Thank you,

Jane Bolles