Building and Grounds Committee
Minutes of meeting 2/6/19 12pm

In attendance: Fred Nygard, Todd Machnik, Holly Sundmacker, Kitty Stalsburg, and Chris Coyle via phone.
Absent: Jeff Ridgway, Jim Lewis, Bruce Goldstein

The meeting was called to order at 12:15 PM by Holly.

- Review of Outstanding / Current Business
  - Holly Sundmacker reported on the completion of the 2018-19 Capital Projects. The following items were completed.
    - Run in sheds in the white and yellow paddock were replaced
    - Brush Hog was purchased
    - Parma rake was purchased
    - Bathroom Baseboard heaters were replaced
    - Cottage second floor paint completed
    - Cottage second floor bath completed
    - Cottage Basement door installed
    - Entry drive was resurfaced (oiled rock)
- 2019-20 and beyond Capital Project Items
  - Holly Sundmacker discussed items and plans for the 2019-20 period and beyond for Capital Projects
  - A general discussion and review of the capital projects was performed and comments indicated that none of the items listed in the spreadsheet would require expenditure of book cost of the item. At most, 30% to 40% of the book cost may need to be spent if the item requires major maintenance.
  - LED conversion was deferred until another vendor provides input.
  - Concern about cost of replacing the Handimove lift was alleviated when the vendor reported that problems with the lift can be repaired with maintenance and replacement parts. After many years, some repair parts could become obsolete and then if an alternate repair solution cannot be found, replacement may be required.
  - The Sawdust shed (Bacon shed) roof will need replacement. Leaks have been repaired. Holly asked that committee members recommend vendors that could submit bids for doing the job.

- Solar power installation
    - A new vendor reported that solar panels could be installed without voiding the roof warranty.
    - This vendor recommended that the solar power project be deferred until the LED project is completed so that a new power usage profile can be obtained. After the LED lighting is installed the size of the solar power requirements will be reduced and the cost effectiveness may be changed.
- New Business
    - Todd suggested that we consider installing cameras on the property. The cost has been greatly reduced recently due to Wifi capabilities. Advantages would be ease and timeliness of identifying problems as well as security.
    - Kitty asked for help in identifying new committee members. Ideally, candidates would have some experience and/or abilities related to some of the needs of the committee such as being able to recommend vendors and evaluating products or methods related to building, grounds and farm operation and maintenance.

- **Next meeting date Wednesday August 14, 2019 12pm**

Meeting was adjourned at 12:40pm.
Respectfully submitted,
Fred Nygard